

**Santa Barbara City College  
College Planning Council  
Tuesday, April 7, 2009  
3:00 pm – 4:30 pm  
A218C  
Minutes**

PRESENT: A. Serban (Chair), I. Alarcon, O. Arellano, L. Auchincloss, P. Bishop, S. Broderick, S. Ehrlich, J. Friedlander, T. Garey, M. Guillen, J. Meyer, K. Molloy, C. Ramirez, J. Sullivan

GUESTS: S. Coffield, M. Lin (for C. Avendano), A. Scharper, L. Stark, B. Partee, K. O'Connor

ABSENT: C. Avendano, S. Knotts

**Call to Order**

Superintendent/President Dr. Serban called the meeting to order.

1. Approval of the minutes of the March 17, 2009 CPC meeting.

**M/S/C [Guillen/Molloy] to approve the March 17, 2009 CPC meeting minutes with one minor change.**

**Information Items**

2. Update on the status of state appropriation of funds for SOMA.

- a. Superintendent/President Serban reported that Senator Ducheny, who is the Co-chair of the Joint Legislative Budget Committee, has instructed the Department of Finance to not allow us to go for approval of the preliminary plans for SoMA in front of the Public Works Board at their April 10 Meeting. The Senator has directed the Dept. of Finance to take the SoMA Project all the way back to having the entire project re-appropriated as an amendment to the 09-10 Budget. This means that the preliminary plans for SoMA would not be approved until July 2010 at the earliest, taking the project back two years. This committee has the ultimate authority and power to direct the Department of Finance regarding the status and appropriation of money for construction projects, including SoMA. The reasons for the Senator's decision are a combination of unfortunate circumstances. Superintendent/President Serban and VP Sullivan have talked to the State Chancellor's office, the District's public officials, and some of her staff members plus many more people to explain in detail the huge impact this delay would have on the SoMA Project.

- b. Kathy Molloy asked if there is a deadline for the Measure V funding for SoMA to be expended, would it cause problems if SoMA is ultimately denied and would we be able to use those funds for something else on the list?
- c. Superintendent/President Serban responded by saying that legally we can use the funds for something else. However, 85% of the first issues of the bond have to be expended within 3 years and that would be November 2011. If we do not spend 85% then the interest on the bought bonds become taxable, whereas now the interest on these bonds is tax free – the major incentive for buying them. If we spend the money on something else then we may not have money for SoMA. The delay would impact the fundraising efforts as well. There was further discussion regarding a contingency plan if SOMA is delayed and expending 85% of the Measure V bond money. Superintendent/President Serban stated that we will have more concrete information next week and will continue the discussion then.

### 3. Academic Senate resolution on equipment funding – Ignacio Alarcon

- a. Academic Senate President handed out a Resolution passed by the Senate on March 25, 2009. He reported that the Senate has been discussing the process of allocation of funds for equipment that would start a new process beginning in the Fall. He said the Senate feels that the current process together with the program review templates plus all the work the Senate has done on the program review that complies with the accreditation requirements is a good one. He reported that the Senate is concerned that the suggested new process would take the decision away from the people who are closer to the needs: the departments and divisions. After consultation with Superintendent/President Serban, Executive VP Friedlander and Academic President Alarcon will work on a chart to look at the similarities and differences in the processes to the Academic Senate Steering Committee. The Resolution would then be brought back to CPC for discussion. There will be further discussion on this in EC also.
- b. There was further discussion and clarification regarding Fund 41000. Superintendent/President Serban provided a report showing the balances available in each cost center for this fund. Superintendent/President Serban clarified that in the event of a truly critical situation where there is a strong need to pull money from this accounts, it will be pulled. The other point she wanted to make clear is that what is currently available and dispersed to the cost centers is a significant amount which took awhile to build. After the program

## Discussion Items

### 4. Discussion of program reviews resource requests

- a. Educational Programs Non-faculty led student services units.
  - i. Executive VP Friedlander handed out the Resource Requests for Non-Faculty-Led Educational Programs items. He presented and briefly explained the number one Overall Ranking and the Deans' Council Rankings Department by Department.
- b. Approach to ranking resource requests identified in the program reviews.
  - i. Superintendent/President Serban started the discussion with the Equipment and Facilities needs and the money set aside for those needs, money used for E & F purposes only. Depending on how much growth money the college receives, there is still a possibility that we will have some money to spend on at least one or two staff positions, so ranking staff needs is important. Superintendent/President Serban stated that since this is the first time we have gone through this process of ranking technology computer related items for Ed Programs, she questioned if we had time to do what we have done in the past which is to have the ranking go ITC, then to DTC, then to CPC.
  - ii. She stated that there is money for technology and it is coming from sources that can only be used for that. Academic Senate Member O'Connor reported that at the last ITC meeting a motion was approved to have the Ed Program's technology requests sent to ITC for ranking, thereby taken out of the P&R ranking. ITC could start that process of ranking and send the ranking from Ed Programs to DTC. Further discussion about timing ensued. Superintendent/President Serban stated that by the July CPC Meeting, when we will, hopefully, know what happened with the California State Budget, it will be clear what we will be able to spend on the items CPC has ranked. It was decided that the final technology rankings will be brought to the May 5<sup>th</sup> CPC Meeting.
  - iii. Superintendent/President Serban opened the discussion of how CPC wants to rank the various categories. VP Bishop offered his suggestions as he looked at some of Ed Programs requests. He is taking his suggestions to his Directors who can look at the nature of the requests and see where we can save dollars, then bring those ideas to DTC for some consensus about combining some requests, and finding more ways to save costs.

**Web site to access all program reviews online**

□ **HYPERLINK "http://progreviews.sbcc.net" □ <http://progreviews.sbcc.net> □**

**You will be prompted for a login.**

**For username type in**

**sbcc\pipeline username**

**for password use your password for your pipeline account**

5. Discussion of planning agendas identified in the institutional self study.
  - a. Superintendent/President Serban reported that once the planning agendas identified in the Self Study are taken to the Board Study Session on May 14<sup>th</sup> and once the Self Study is approved at the May Board meeting, that is final. She stated that if anybody has a doubt as to whether they can achieve the planning agendas included in the Self study, to communicate to her by April 27. Once it is in there, we have to do it. Executive Vice President Friedlander stated that the Educational Master Plan will be worked on this summer and will bring it to CPC in the Fall.
6. Board Policy on Program Review – Superintendent/President Serban distributed the draft of Board Policy 4170 for discussion asking if any CPC Member had concerns with it. She stated that it needs to go to the May 14<sup>th</sup> study session and then approved the same week the board approves the entire Self–Study. Academic Senate Member Garey asked for a flow chart of how recommendations go to the Board Policies/Administrative Policies Committee (BPAP) and what happens from there. Executive VP Friedlander mentioned that in Dean’s Council there was discussion of a flow process for curriculum tracking and perhaps we could have the same process for BPAP.
7. Framework for evaluating institutional governance and committee structure – draft survey (Attached) – Superintendent/President Serban spoke about the following Objectives from the College Plan 2008-11.

Objective 5.1 In 2008-09, develop a framework for regular evaluation and improvement of institutional shared governance and decision-making structures and processes and conduct the evaluation.).

Objective 5.2 In 2009-10, develop and implement a plan that responds to the evaluation of each constituency group's effectiveness in the shared governance process (College Plan 2008-11).

Superintendent/President Serban reported that although we did not conduct the evaluation (5.1) in 08-09, we do have a draft survey attached to today’s agenda. She requested that the CPC members look at this and bring ideas and suggestions to the table as to how it can be approached.

8. Results of the Workplace Environment Assessment (handout)
  - a. Superintendent/President Serban requested that CPC Members read the results of the Workplace Environment Assessment for the next meeting.
9. Academic Senate Member Garey announced that the Drama Music will open the bids a week from Friday.
10. Accreditation forums: April 10 and April 17

**Meeting was adjourned.**

**Next meeting: Next meeting:** Tuesday, April 14, 2009 3:00-4:30pm A218C